

NON EU/EEA/SWISS BOARDING STUDENTS

ENTRY YEAR 2025-26

Families at The Global College can now enlist the services of Duguech & Dip (<https://duguechdip.com/>) a trusted and reliable Spanish Law firm, specializing in immigration, based in Madrid, at special rates.

You are encouraged to **contact directly the firm by sending an email to Mr. Gustavo Duguech** at g.duguech@duguechdip.com

Families can choose between two offerings, depending on the level of support they need:

OPTION 1

Pre-Arrival Services:

CONSULAR VISA ASSISTANCE

One-Time fee: Euro 1,322 + 21% VAT

IMMIGRATION SERVICES + GUARDIANSHIP SERVICE

Annual fee: Euro 1,758 + 21% VAT

OPTION 2

Pre-Arrival Services:

CONSULAR VISA ASSISTANCE

One Time fee: Euro 1,322 + 21% VAT

IMMIGRATION SERVICES

Exclusively for families who can arrange the appointment of their child's guardian independently. Please note that guardianship must be in place before applying for the student visa.

Annual fee: Euro 778 + 21% VAT

Detailed description of what is included under each service:

Pre-Arrival Legal services: Consular Visa Assistance – Home Country Assistance with Student Long-Term Visa
<ul style="list-style-type: none"> • Individualized advice and guidance • Personalized document checklist tailored to the visa type and application location • Personalized Drafts of Economical Responsibility for Minors • Personalized Draft of POA [to grant the Guardianship] • Personalized Draft of Acceptance to the POA Granting Guardianship • Complete visa application form and additional review • Review required documents & confirm suitability/advise on any changes/additions needed • Guidance on how to complete all required document conditioning/authentication needed, to obtain Student visa, such as legalizations / Apostilles, notarizations, translations, medical checks. • Provide address & opening times of visa application center / Spanish consulate • Review issued documents and advise on terms and conditions of entry/stay of Visa
<p>One Time fee: Euro 1.322 + 21% VAT</p> <p>Not included:</p> <ul style="list-style-type: none"> - All Government Taxes & fees, Notary expenses, legalizations, sworn translations, international couriers, certifications, medical checks, Visa fee payable at the Spanish Consulate/Embassy and any other expenses or fees are not included. - Booking Appointments at Visa Center or Spanish Consulate are not included.

Immigration services: Immigration Legal Services include the proactive management of the post-arrival steps in Spain to allow the student to legally stay in Spain

- Individualized advice and guidance
- Legal advice on the local requirements to comply with Spanish immigration law and support on residency [initial process].
- Advice and legal support on the paperwork related to the Madrid Town Hall registration process.
- Advice and legal support for the procedure to replace the student visa for a Foreigner Identity Card. Support at Process of Fingerprint and biometric appointment at Police Office.
- Advice and legal support for the procedure to collect the Foreigner Identity Card. Support at Process of in person Collection of residency card at Police Office.
- Advice and legal support on the process of renewal.
- Advice and legal support for the procedure to request a Return Authorization [in case of traveling out and back to Spain, and Residency card was not collected yet].
- Monitoring: tracking status and renewal as applicable

Annual fee: Euro 778 + 21% VAT

Included:

- All Government fees & Taxes charged for Immigration procedures related to the student residence permit
- Expenses from accompanying the child to attend the several appointments at different entities within Madrid

Guardianship service (required by Spanish Law when child is unaccompanied and under the age of 18)

- Guardianship agreement (Power of Attorney) preparation (does not include Notary Public Fees and/or Translation Services Fees)
- Guardianship service

Annual fee: Euro 980 + 21% VAT

Note:

* If Guardianship agreement is made in front of a Notary Public in Spain, Notary fees are Euro 154 + 21% VAT

**If Declaration of Economical responsibility is made in front of a Notary Public in Spain, Notary fees are Euro 240 + 21% VAT

*** If parents additionally require a Guardianship Drafting & Document Preparation Service to grant the Guardianship to a different Guardian in Spain our firm will charge the Drafting and document preparation at legal fees of EURO 490 + 21% VAT

**** If parents additionally require a Travel Authorization Preparation Service to grant the authorization to travel to their children our firm will charge the Drafting and document preparation at legal fees of EURO 240 + 21% VAT

Please note: Parents/legal guardians will enter a private arrangement with the firm. Fees charged for services provided will be directly paid by parents/legal guardians to the firm. There is no involvement from The Global College.